

Task/Deliverable	Role 1	Role 2	Role 3	Role 4	Role 5	Role 6	Role 7
Phase 1							
Activity 1							
Activity 2							
Activity 3							
Phase 2							
Activity 5							
Activity 6							
Activity 7							
Phase 3							
Activity 8							
Activity 9							
Activity 10							

LEGEND	
R - Responsible	Assigned to complete the task or deliverable
A - Accountable	Oversees the task completion and owns the quality of the task
C - Consulted	An adviser or subject matter expert who provides input for completing the task
I - Informed	Receives updates on the task progress